

Queen Anne's County Retired School Personnel Association

By-Laws

Article I

Name

The name of this organization shall be "Queen Anne's County Retired School Personnel Association" hereinafter known as the Association.

Article II

Purpose

- Section 1 Promote the economic, social and professional status of the membership of the Association.
- Section 2 Promote the passage of legislation beneficial to the membership of the Association.
- Section 3 Promote continued involvement of school board retirees in community and government.
- Section 4 Render service, foster fellowship, and improve financial aid and general welfare of all personnel directly concerned with the education program of Queen Anne's County.
- Section 5 Present the image of aging as one of dignity, purpose, and independence.
- Section 6 Gather and disseminate information of value to the members.

Article III

Affiliation

The Association shall be affiliated with the Maryland Retired School Personnel Association (MRSPA) and the National Retired Teachers Association (NRTA), a division of the American Association of Retired Persons (AARP).

Article IV

Membership

Membership shall be open to any retired person who has been employed, in any manner, in the field of education. Emeritus status will be granted to members who have reached 90 years of age or more.

Article V
Finance

Section 1 The fiscal year shall be July 1 to June 30.

Section 2 Dues:

- a. Local dues are to be suggested to the Executive Committee and voted upon by the Association members at a regular business meeting.
- b. State dues are set by MRSPA.
- c. If retired members pay state dues in another subdivision, they shall pay only local dues to the Association.

Section 3 Pre-approved expenses incurred by members in transacting Association business shall be reimbursed by the treasurer.

Article VI
Officers

Section 1 The officers of the Association shall be President, Vice-President, Recording Secretary and Treasurer. Other officers may be appointed by the Executive Committee.

Section 2 Officers shall be elected by a vote of the members present at the March meeting in odd numbered years from a slate prepared by The Nominations Committee and shall serve a term of two years beginning July 1.

Section 3 Duties:

- a. The President shall:
 1. preside at all General and Executive meetings.
 2. appoint, with the approval of the Executive Committee, chairpersons of any committee.
 3. be an ex-officio member of all committees except the Nominations Committee.
 4. will serve as a liaison between the BOE and the Association.
- b. The Vice-President shall:
 1. work with the President and substitute for him/her when necessary.
 2. perform such duties as assigned by the President.
 3. act as the program chairperson.
- c. The Recording Secretary shall:
 1. record and keep a permanent file of the minutes of all

- meetings.
- 2. prepare and present minutes at all meetings.
- 3. handle all necessary correspondence.
- d. The Treasurer shall:
 - 1. be responsible for recording monies received and expended.
 - 2. be responsible for paying all bills.
 - 3. present the Association's books for an annual audit.
 - 4. forward members' dues to the MRSPA Treasurer as necessary.
 - 5. sign all expenditures with the President as a co-signer.

Article VII Executive Committee

- Section 1 The Executive Committee shall be composed of the elected officers and those appointed by the Executive Committee.
- Section 2 All vacancies in office shall be filled for the unexpired term by the Executive Committee until the next election is held to fill the vacancy.

Article VIII Committees

- Section 1 Committees shall be appointed by the President. These committee chairpersons will be approved by the Executive Committee.
- Section 2 The standing committees of the Association are:
 - a. Nominations
 - b. Membership
 - c. Legislation
 - d. Necrology
 - e. Communication
 - f. Scholarship
 - g. Community Service
 - h. Pre-Retirement, who shall work with the Queen Anne's County Board of Education and the MRSTA Committee.

Article IX Meetings

- Section 1 The general meetings shall be on the second Tuesday of October, December, March and June.
- Section 2 If the Board of Education has called for an inclement weather day the meeting will be postponed until a later date.
- Section 3 Executive meetings shall be held at the discretion of the President.

Article X

Amendments

These by-laws may be amended at any regular meeting by a majority vote of those present providing notice of proposed changes has been given at the preceding meeting.

Article XI

Parliamentary Authority

Robert's Rules shall govern this Association in all cases in which they are applicable and in which they are not inconsistent with these by-laws.